This worksheet is designed to help you plan and track your progress toward your degree. It lists all graduation requirements in the recommended sequence. For full course descriptions, please refer to the current undergraduate Catalog.

### General Education Courses (41 credits)

- **PACE 111B (3) Or other PACE 111 course chosen from 111B, 111C, 111M, 111P, 111S, or 111T**
- **WRTG 111 (3) Or other 3-credit WRTG course except 288, 388, 486A, 486B, COMM 390 and 492, ENGL 102 and JOUR 201 apply**
- **WRTG 112 (3) Required GenEd course. Must be completed with a grade of C- or better**
- **STAT 200 (3) Related requirement for major and mathematics GenEd course**
- **LIBS 150 or CAPL 398A (1) Or other GenEd elective**
- **IFSM 300 (3) Related requirement for major and technology GenEd course**
- **HIST 125 (3) Or other arts/humanities GenEd course**
- **HUMN 100 (3) Or other arts/humanities GenEd course**
- **GEOL 100 (3) Or other 3-credit biological/physical science GenEd course**
- **BIOL 101/102 or NSCI 100/101 (4) Or other biological/physical science GenEd course with related lab**
- **ECON 203 (3) Related requirement for major and behavioral/social science GenEd course**
- **ECON 201 (3) Related requirement for major and behavioral/social science GenEd course**
- **SPCH 100 (3) Or other communication, writing, or speech GenEd course**
- **WRTG 394 (3) Or other upper-level advanced writing GenEd course**

### Checklist for Fulfillment of Degree Requirements

- 30 credits at UMGC, including at least half of the major and minor and 15 upper level credits.
- 45 upper-level credits, including half the credit for the major and for the minor.
- All required courses and minimum number of credits for major and minor.
- Prerequisites for major and minor courses, if needed.
- All General Education Requirements.
- Grade of C- or better in WRTG 112.
- Grade of C or better in all courses for the major and minor.
- Overall GPA of at least 2.0.
- At least half the credit for the major earned through graded coursework.
- Total 120 credits.

**NOTES:**

- Required courses for major
- BUSA: Business Administration, p. 1
**Degree Worksheet (p. 2)  
BS IN BUSINESS ADMINISTRATION**

**MAJOR COURSES (30 credits)**

- **BMGT 110** Introduction to Business & Management (3)
- **ACCT 220** Principles of Accounting I (3)
- **ACCT 221** Principles of Accounting II (3)
- **BMGT 364** Management and Organization Theory (3)
- **BMGT 365** Organizational Leadership (3)
- **MRKT 310** Marketing Principles (3)
- **BMGT 380** Business Law I (3)
- **HRMN 300** Human Resource Management (3)
- **FINC 330** Business Finance (3)
- **BMGT 496** Business Ethics (3)

**CAPSTONE COURSE FOR MAJOR (3 credits) To be taken in last 15 credits**

- **BMGT 495** Strategic Management (3)

**MINOR OR ELECTIVES (15 credits, at least 9 credits upper level for minor) Complete in last 60 credits along with major courses.**

See requirements of individual minor.

**ADDITIONAL ELECTIVES (30 credits)**

Choose any courses to meet 120 credits for degree. Note minimum requirements for upper-level coursework.

Complete in last 60 credits along with major and minor courses.

**TOTAL: 120 CREDITS**