

Type of Agreement	Business Owner	Reviewer	Approver	Signatory
Academic MOUs w financial implications	Dean, Assoc Dean	Legal	CBO	CAO
Academic MOUs w/o financial implications inc Articulation Agreements	Dean, Assoc Dean, VP Acad Ops	Legal	Deputy CAO	CAO
Alumni Discounts	VP-IA	Legal	CBO	CBO
CLS MOUs	VP-CLS	Legal	CEMO, CBO	CEMO
Community College Alliances	Deputy CAO, AVP Acad Plng	Legal	CAO	CEMO, SVP GMO
Consulting Services	VP, SVP, Dean	per Proc policy	CBO, Nonroutine EC	AVP Proc
Data Sharing Agmts	VP	Legal, DPO	VP Info Security	CDO
Donations - Art, Cash, Property	Art Director or VP-IA	per Foundation Policies	per Foundation Policies	per Foundation Policies
Donations - Other	Development Ofc	Legal, Foundation	CBO, CoS	Pres of Fndtn
Easements	Facilities Mgmt	Legal	CBO	President
Employment	CHRO	Legal	CHRO	CHRO
External Investigators/ Hearing Officers (employee)	CHRO	Legal	CBO	President
External Investigators/ Hearing Officers (student)	Ombudsman	Legal	CoS	President
Faculty - Adjunct	Dean	Legal	CHRO, DCAO	Deans, CHRO, VPs, DCAO, and CAO
Faculty - Collegiate	CAO	Legal	CHRO	CAO
Foundation Funded Contracts	VP-IA	Procurement, AVP, Legal	CBO	CoS, SVP
Grants (non Foundation)	Dean, Assoc Dean, AVP	Legal	DCAO, CFO	CAO
Int'l Programs	SVP GMO	Legal	CAO, CBO, SVP GMO	SVP
IP Contracts	VP, SVP, Dean	Legal	CBO	SVP
Leases, incl OS	Facilities Mgmt, GMO, CEMO	Legal	CBO	President
Licenses, incl OS	Facilities Mgmt, GMO, CEMO	Legal, Finance	CBO	CFO/CBO, GMO or CEMO
Military MOUs	VP SMO	Legal, DCAO	CBO, GMO	GMO
Test Center Vendor Contracts & NTCs	VP, SMO, Europe or Asia	Legal, CFO	GMO	GMO
NDA - non-procurement with financial implications	SVP	Legal	CBO	SVP
NDA - non-procurement w/o financial implications	SVP	Legal	SVP	SVP
NDA - procurements	Dean, Assoc Dean, Dept Chair, AVP, VP, SVP	Procurement	Procurement	SVP
OER Licenses	Dean, Assoc Dean	Legal	DCAO	CAO
Other (agmts that do not fit into a category or more than 1)	VP	Legal	SVP	SVP
Military w DoD Contracts	VP	Legal	CBO, GMO	VP, GMO
Procurement Contracts	Dean, Assoc Dean, Dept Chair, AVP, VP, SVP	Procurement	Per proc policy	AVP Procurement
Production Location Releases	VP Marketing	Legal	CEMO	CEMO
Regional Centers	VP Admissions	Legal	CEMO, CBO	CEMO
Releases - Employee Participation	CHRO	Legal	n/a	Employee
Releases - Employee Separation	CHRO	Legal	n/a	CoS, CBO

Type of Agreement	Business Owner	Reviewer	Approver	Signatory
Releases - Student Participation	Dean	Legal	Dean	Student
Scholarships (External)	Foundation, Develop Ofc	Legal, Foundtn, Fin Aid	Legal, CFO, FinAid	CoS, Foundation
Software Licenses	Dean, Assoc Dean, Dept Chair, AVP, VP, SVP	Proc, Dir Budget & Fin Rptg, CDO, DCAO	Proc, PO workflow	AVP Procurement
Software Licenses OS	VP Europe or Asia	AccelerEd, CDO	VP Europe or Asia	VP Europe or Asia
Sponsorship Agmts incl OS	VP	Proc or Legal	CBO	SVP
Student Placements	VP , Dean, Career Svcs, Internship Placement Coordinator	Legal	DCAO, CAO	Student, site signs, CAO
Venture Agmts and other related entities	CBO	Legal	CBO	President
Veterans-Related Contracts	VP SMO	Legal	GMO	GMO