

Type of Agreement	Business Owner	Approver	Reviewer	Signatory
Academic MOUs w financial implications	Dean	CFO, COO, and DCAO	Legal	CAO
Academic MOUs w/o financial implications	Dean or VPASQ	DCAO	Legal	CAO
Alternative Programs/ Non-Credit Training	VPDTL	DCAO	Legal and VPASQ	CAO
Alumni Discounts	VPIA	GVTA	Legal	GVTA
Articulation Agreements	Dean or VP	DCAO	Legal and VPASQ	CAO
Bonds and Insurance Applications	VP	CFO and COO	Legal	COO
Corporate Alliance Agreements	VPAOCA	GVTA	Legal and VPASQ	GVTA
Community College Alliances	VPAOCA	GVTA	Legal, DCAO, and VPASQ	GVTA or SVP as appropriate
Consulting Services	VP, SVP, Dean	COO or Nonroutine EC	per Proc policy	AVP Proc
Data Sharing Agreements	VP	VP Info Security	Legal, DPO	CTO or CoS
Donations - Art, Cash, Property	Art Director or VP-IA	per Foundation Policies	per Foundation Policies	per Foundation Policies
Donations - Other	Development Ofc	COO, CoS, or GVTA	Legal, Foundation	Pres of Fndtn
Easements	Facilities Mgmt	CFO and COO	Legal	President
Employment	CHRO	CHRO	Legal	CHRO or President
External Investigators/ Hearing Officers (employee)	CHRO	COO	Legal	President
External Investigators/ Hearing Officers (student)	Ombudsman	CoS	Legal	President
Faculty - Adjunct	Dean	CHRO, DCAO, and CSAO if under Student Affairs	Legal, and DCAO if faculty is under Student Affairs	Deans, CHRO, VPs, DCAO, CAO, or CSAO
Faculty - Collegiate	CAO, DCAO, or CSAO	CHRO; CSAO if under Student Affairs	Legal, and DCAO if faculty is under Student Affairs	CAO or CSAO
Foundation Funded Contracts	VPIA	GVTA	Procurement, AVP, or Legal	CoS or SVP
Grants (non-Foundation)	Dean, Assoc Dean, or AVP	DCAO, CFO, or VP Asia or Europe	Legal	CAO, or GMO

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Int'l Programs	VPSMO	COO, CAO and GMO	Legal and VPASQ	SVP
IP Contracts	VP, SVP, Dean	COO	Legal	SVP
Leases, incl OS	Facilities Mgmt, GMO, or CSAO	CFO and COO	Legal and VPASQ	President
Facility Licenses, incl OS	Facilities Mgmt, GMO, or CSAO	CFO	Legal, Finance, and VPASQ	COO, GMO or CMO
Military Installation MOUs	VPSMO	CFO	Legal DCAO, and VPASQ	GMO
Test Center Vendor Contracts & NTCs	VPSMO, VP-Europe or VP-Asia	GMO	Legal, CFO, and VPASQ	GMO, VPSMO, VP Europe or Asia
NDA - non-procurement with financial implications	VP or SVP	COO	Legal	VP or SVP
NDA - non-procurement w/o financial implications	VP or SVP	SVP	Legal	VP or SVP
NDA - procurements	Dean, Assoc Dean, Dept Chair, AVP, VP, or SVP	Procurement	Procurement	VP, SVP, or AVP Procurement
OER Licenses	Dean or Assoc Dean	DCAO	Legal	CAO
Other (agreements that do not fit into a category or more than 1)	VP	SVP	Legal	SVP
Military w DoD Contracts	VP	COO and GMO	Legal	GMO, VP Europe or Asia
Procurement Contracts	Dean, Assoc Dean, Dept Chair, AVP, VP, or SVP	Per proc policy	Procurement	AVP Procurement
Production Location Releases	AVP Marketing	CMO	Legal	CMO
Regional Centers	VPEM	CFO, COO and CMO	Legal and VPASQ	CSAO
Releases - Employee Participation	CHRO	n/a	Legal	Employee
Releases - Employee Separation	CHRO	n/a	Legal	CoS or COO
Releases - Student Participation	Dean	Dean	Legal	Student
Revenue Share Agreements	VP	COO, CAO or GVTA	Legal and CFO	SVP
Scholarships (External)	Foundation, Develop Ofc	Legal, CFO, and AVPFA	Legal, Foundation, AVPFA	CoS, GVTA, or Foundation (USMF)

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Software Licenses	Dean, Assoc Dean, Dept Chair, AVP, VP, or SVP	Per Procurement Policies	Proc, Dir Budget & Fin Rptg, VPIS, DCAO, or Legal	AVP Procurement
Software Licenses OS	VP Europe or Asia	n/a	VPIS	VP Europe or Asia
Sponsorship Agreements incl OS	VP	CFO	Legal	SVP
Student Placements	VP or Dean	DCAO	Legal and VPASQ	Student and CAO
Venture Agreements and other related entities	CoS	GVTA or CoS	Legal	President
Veteran Related Contracts	VPSMO	GMO	Legal	GMO

KEY	
AVPFA	AVP, Financial Aid
CAO	Chief Academic Officer
CFO	Chief Financial Officer
CHRO	Chief Human Resources Officer
CMO	Chief Marketing Officer, SVP Admissions
COO	Chief Operating Officer
CoS	Chief of Staff
CSAO	Chief Student Affairs Officer
CTO	Chief Transformation Officer
DCAO	Deputy Chief Academic Officer
GMO	Senior Vice President, Global Military Operations
GVTA	Senior Vice President, Gov't Affairs & Strategic Partnerships
VPASQ	VP, Academic Services and Quality
VPAOCA	VP, Academic Outreach and Corporate Alliances
VPDTL	VP, Digital Teaching and Learning
VPEM	VP, Enrollment Management
VPIA	VP, Institutional Advancement
VPIS	VP, Information Security
VPSMO	VP, Stateside Military Operations