

**AUTHORIZATION FOR INVOICING****GEICO****INSTRUCTIONS :****STEP 1:** Sections 1, 2, and 3 to be completed by the student**STEP 2:** Return this form to *Danielle.Haynes@umgc.edu***STEP 3:** Send questions to *geico@umgc.edu***SECTION 1**

LAST NAME

FIRST NAME

STUDENT ID (OR PERSONAL IDENTIFICATION NUMBER)

HOME/STREET ADDRESS

CITY

STATE

ZIP

HOME PHONE

BUSINESS PHONE

E-MAIL ADDRESS

COMPANY NAME

CITY/TOWN WHERE YOU WORK

**SECTION 2 | COURSE SELECTIONS**☐ DEGREE ☐ CERTIFICATE ☐ UNDERGRADUATE ☐ GRADUATE

SEMESTER (TERM/YEAR)

1<sup>ST</sup> COURSE #

START DATE

2<sup>ND</sup> COURSE #

START DATE

3<sup>RD</sup> COURSE #

START DATE

4<sup>TH</sup> COURSE #

START DATE

LOCATION

**SECTION 3**

I have read and understand the UMGC attendance and withdrawal policies published in the schedule, as well as the academic honesty and integrity statements in the catalog. I also have read and understand my company's tuition policy.

APPLICANT'S SIGNATURE

DATE