

Academic Year: 2023-2024

Form: Dependent Change in Parent Marital Status

Student's Name: \_\_\_\_\_ Student's ID #: \_\_\_\_\_

**Please scan and submit your appeal documents at [www.umgc.edu/help/submit-case.cfm](http://www.umgc.edu/help/submit-case.cfm).**

If your family has experienced significant changes in income that occurred after the initial transaction of the FAFSA due to a change in your marital status (marriage, separation, divorce), please complete this form.

Before your appeal can be considered, your 2023-2024 Free Application for Federal Student Aid (FAFSA) must be completed and all required documents must be submitted. UMGC is held accountable for all decisions made and must be able to fully document why a decision was made to adjust a student's FAFSA. **If an appeal is incomplete, it will not be reviewed.**

Submission of an appeal does not guarantee approval of an appeal. Additionally, approval of an appeal does not guarantee receipt of additional aid. You are responsible for all outstanding charges with UMGC.

**Required Documents:** If a document listed below is not applicable to your situation, please submit a signed statement indicating why you do not have the document.

1. Completed appeal form – both pages
2. A typed statement that explains your circumstances in detail – must be signed by hand and dated
3. [2021 Tax Return Transcript](#) and all accompanying schedules or signed copy of 2021 IRS Form 1040 federal tax return and all accompanying schedules for student  
[2021 Tax Return Transcript\(s\)](#) and all accompanying schedules or signed copy of 2021 IRS Form 1040 federal tax return and all accompanying schedules for parent(s)
4. [2021 Wage and Income Transcript](#) for student  
[2021 Wage and Income Transcript\(s\)](#) for parent(s)
5. If parents are currently married: copy of marriage certificate  
If parents are currently divorced: copy of divorce decree  
If parents are currently separated: copy of legal separation agreement, or a signed letter from a third party professional (attorney, clergy, counselor, etc.) on their official letterhead, stating date of separation

**Instructions:** Please continue to Page 2 to provide your current household information.

Please complete the chart below by listing all people in your parent(s)' household. Include the name of the college for any household member who will be enrolled at least half-time in a degree or certificate program at a postsecondary educational institution any time between July 1, 2023 and June 30, 2024. If additional space is needed, use an extra page. The definition of "household" includes:

- Yourself, even if you don't live with your parent(s)
- Your parent(s) (including a step-parent) regardless of current marital status or gender
- Your parent(s)' other children, even if they don't live with your parent(s), if your parent(s) will provide more than half of their financial support from July 1, 2023 to June 30, 2024, or if the other children would be required to provide parental information if they were completing a FAFSA for 2023–2024.
- Other people who now live with your parent(s), if your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2024.

Full Name	Age	Relationship	College (student will be enrolled at least half-time)
		<i>Self</i>	<i>University of Maryland Global Campus</i>
		<i>Parent 1</i>	
		<i>Parent 2</i>	

**STATEMENT OF CERTIFICATION**

All of the information on this form is true and complete to the best of my knowledge. If requested, I agree to provide further documentation to substantiate the information provided. I understand that all special circumstances are reviewed on a case-by-case basis and this written request does not guarantee approval and/or may not ultimately result in an actual change to the financial aid already offered. All persons providing information must sign below.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_