



University of Maryland University College

Essential Career Tools to Elevate Your Job Search

Presented by

Courtney Hine

Coordinator, Career Services

**University of Maryland University College
Office of Career Services**

Today's Objectives

- Provide awareness of the services, comprehensive website, and on-line tools offered through Career Services.
- Demonstrate how to log-in to **CareerQuest** and access the on demand tools.
- Provide an overview of resources within each career tool.
 - **CareerSpots**
 - **Resunate**
 - **InterviewStream**
 - **CareerQuest Resume Builder**
 - **CareerShift**
 - **Career Insider/Vault**
- Motivate students and alumni to explore and use the provided tools.



What Does Career Services Offer?

- **Career Advising and Job Search Assistance**, including the federal job search. All advisors are certified in the federal job search process.
- **Resume and Cover Letter Critiquing**
- **Comprehensive website** with valuable advice and resources covering the spectrum of career development issues.
- **CareerQuest** online jobs database; *CareerSpots* videos, *Resunate* resume tool, *InterviewStream* preparation tool, *CareerQuest Resume Builder*, *CareerShift* online job search and networking database, *Career Insider (Vault)* resources
- **Interview Preparation**



What Does Career Services Offer?

- **Career Assessments** to clarify career interests and workplace preferences. (Myers-Briggs Type Indicator and Strong Interest Inventory)
- **Special Events**
 - Webinar Trainings and workshops
 - Job fairs (virtual and face-to-face)
 - Networking/career-themed events
- **Career Development Coaching**
 - Career change advice
 - Career planning



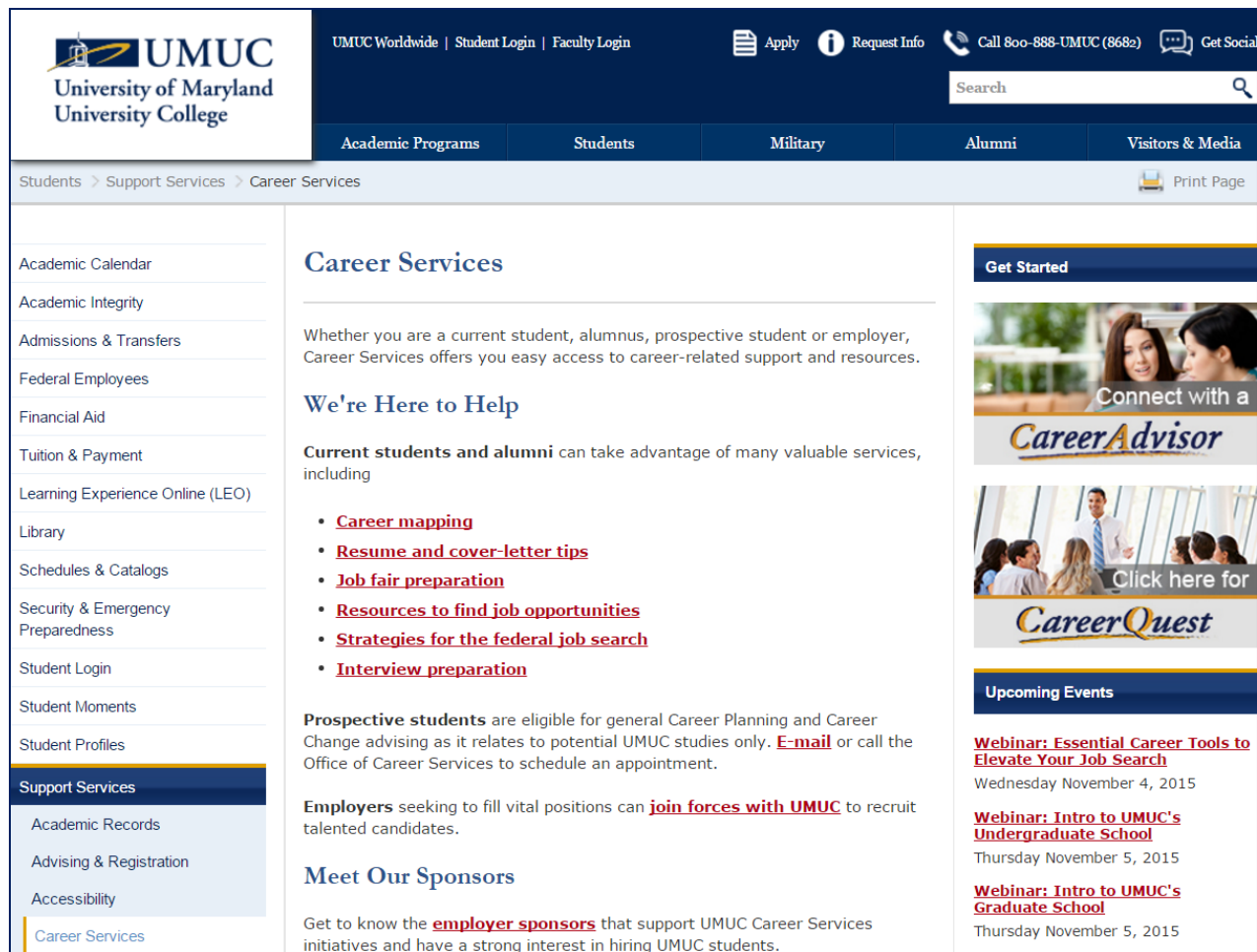
Serving Students and Alumni

Modes of Service

- Face-to-Face
- Telephone
- E-mail
- Skype
- Walk-In hours (M-F: 9-4PM)



Our Website



The screenshot displays the UMUC Career Services website. The top navigation bar includes links for 'UMUC Worldwide', 'Student Login', and 'Faculty Login', along with icons for 'Apply', 'Request Info', and 'Call 800-888-UMUC (8682)'. A search bar is located on the right. Below this, a secondary navigation bar lists 'Academic Programs', 'Students', 'Military', 'Alumni', and 'Visitors & Media'. The main content area is titled 'Career Services' and features a sidebar with a list of links including 'Academic Calendar', 'Academic Integrity', 'Admissions & Transfers', 'Federal Employees', 'Financial Aid', 'Tuition & Payment', 'Learning Experience Online (LEO)', 'Library', 'Schedules & Catalogs', 'Security & Emergency Preparedness', 'Student Login', 'Student Moments', 'Student Profiles', 'Support Services', 'Academic Records', 'Advising & Registration', 'Accessibility', and 'Career Services'. The main text area provides information about career services for current students, alumni, and prospective students, and lists various resources such as 'Career mapping', 'Resume and cover-letter tips', 'Job fair preparation', 'Resources to find job opportunities', 'Strategies for the federal job search', and 'Interview preparation'. It also mentions upcoming events, including webinars on 'Essential Career Tools to Elevate Your Job Search' and 'Intro to UMUC's Undergraduate School'.

UMUC
University of Maryland
University College

UMUC Worldwide | Student Login | Faculty Login

Apply Request Info Call 800-888-UMUC (8682) Get Social

Search

Academic Programs Students Military Alumni Visitors & Media

Students > Support Services > Career Services

Print Page

Career Services

Whether you are a current student, alumnus, prospective student or employer, Career Services offers you easy access to career-related support and resources.

We're Here to Help

Current students and alumni can take advantage of many valuable services, including

- [Career mapping](#)
- [Resume and cover-letter tips](#)
- [Job fair preparation](#)
- [Resources to find job opportunities](#)
- [Strategies for the federal job search](#)
- [Interview preparation](#)

Prospective students are eligible for general Career Planning and Career Change advising as it relates to potential UMUC studies only. [E-mail](#) or call the Office of Career Services to schedule an appointment.

Employers seeking to fill vital positions can [join forces with UMUC](#) to recruit talented candidates.

Meet Our Sponsors

Get to know the [employer sponsors](#) that support UMUC Career Services initiatives and have a strong interest in hiring UMUC students.

Get Started

Connect with a
Career Advisor

Click here for
CareerQuest

Upcoming Events

Webinar: Essential Career Tools to Elevate Your Job Search
Wednesday November 4, 2015

Webinar: Intro to UMUC's Undergraduate School
Thursday November 5, 2015

Webinar: Intro to UMUC's Graduate School
Thursday November 5, 2015

www.umuc.edu/careerservices



University of Maryland University College

Scheduling an Appointment

UMUC
University of Maryland
University College

UMUC Worldwide | Student Login | Faculty Login

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- [Resume and cover-letter tips](#)
- [Job fair preparation](#)
- [Resources to find job opportunities](#)
- [Strategies for the federal job search](#)
- [Interview preparation](#)

Prospective students can [talk to a career advisor](#) about assessing today's job market and evaluating majors.

Employers seeking to fill vital positions can [join forces with UMUC](#) to recruit talented candidates.

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Get Started

Connect with a **Career Advisor**

Click here for **CareerQuest**

Upcoming Events

- [Building a Cyber Resume](#)
Wednesday April 15, 2015
- [Building a Cyber Resume](#)
Thursday April 16, 2015
- [Three Essential Tools to Elevate Your Job Search](#)
Wednesday April 22, 2015
- [Three Essential Tools to Elevate Your Job Search](#)
Wednesday April 29, 2015

Support Services

- Academic Calendar
- Academic Integrity
- Admissions & Transfers
- Federal Employees
- Financial Aid
- Tuition & Payment
- Learning Experience Online (LEO)
- Library
- Schedules & Catalogs
- Security & Emergency Preparedness
- Student Login
- Student Moments
- Student Profiles
- Support Services**
- Academic Records
- Advising & Registration
- Accessibility
- Career Services**
- CareerQuest
- Resumes & Cover Letters

Video: Career Services for Students and Alumni



CareerQuest



CareerQuest

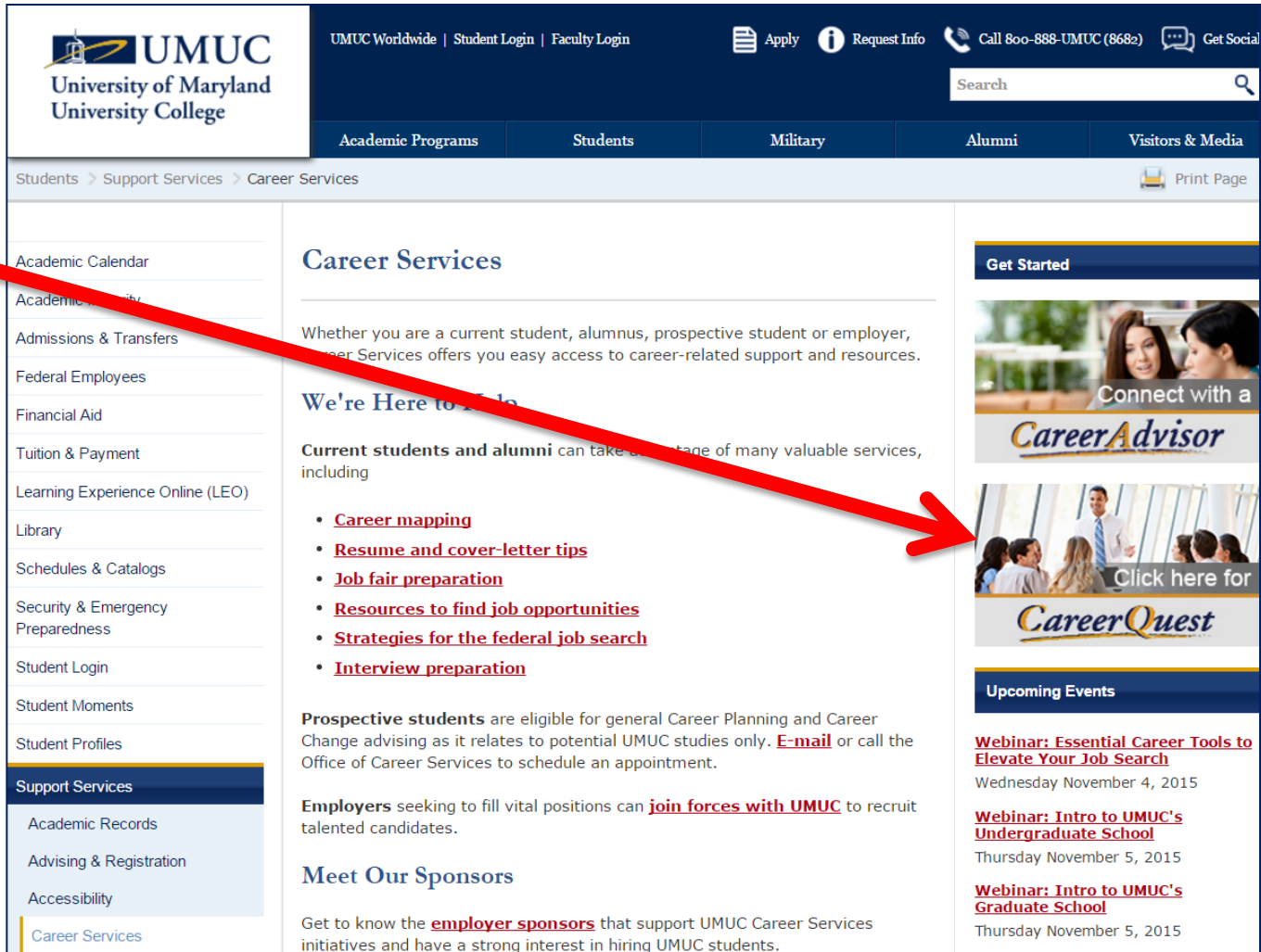


CareerQuest is Career Services' **online database** of all **jobs**, internship opportunities, upcoming events for students and alumni.

All **other tools** are housed within the CareerQuest platform for **easy user access**.



Accessing CareerQuest



The screenshot shows the UMUC Career Services website. A red arrow points from the 'Career Services' link in the left sidebar to the 'CareerQuest' link in the right sidebar. The main content area is titled 'Career Services' and includes a list of services for current students and alumni, as well as a list of resources for prospective students and employers.

UMUC
University of Maryland
University College

UMUC Worldwide | Student Login | Faculty Login

Apply Request Info Call 800-888-UMUC (8682) Get Social

Search

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Wednesday November 4, 2015

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Thursday November 5, 2015

Academic Calendar
Academic Community
Admissions & Transfers
Federal Employees
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Student Moments
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Accessibility
Career Services



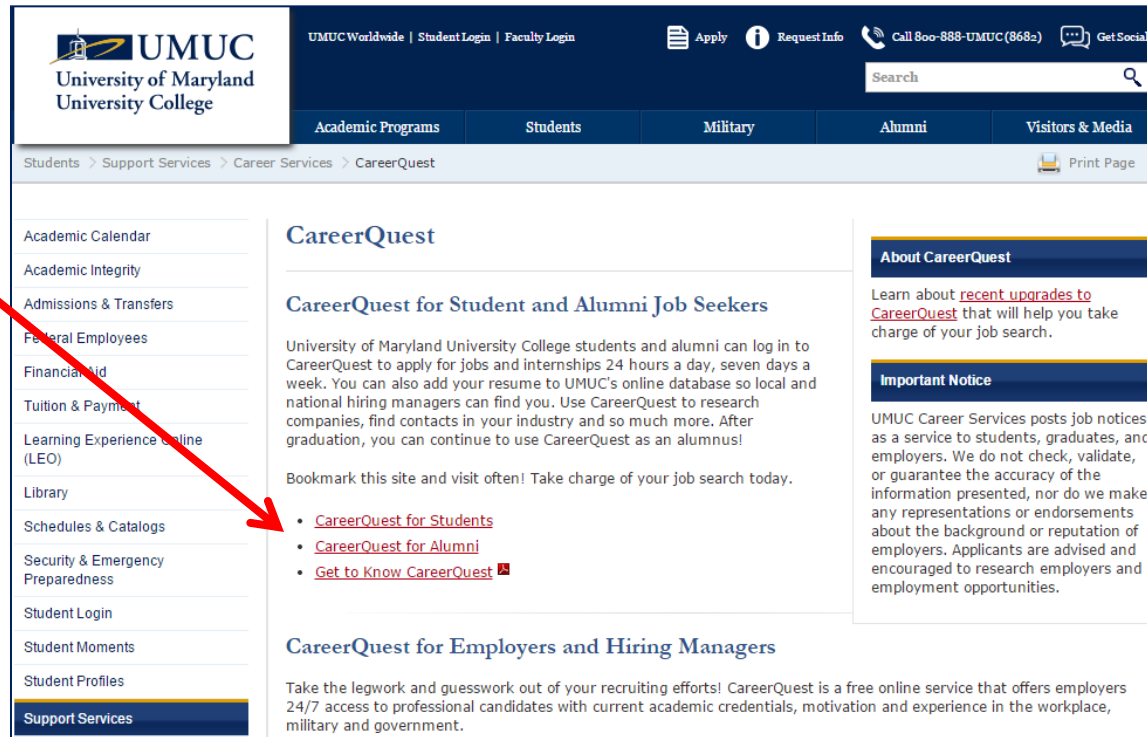
Accessing CareerQuest

Click on the link that says:

CareerQuest for Students

or CareerQuest for Alumni

Users will be redirected to CareerQuest page and at that time you will select “Click Here” to register!



The screenshot shows the UMUC website with the following elements:

- Header:** UMUC University of Maryland University College logo, navigation links (UMUC Worldwide, Student Login, Faculty Login), and a search bar.
- Navigation Bar:** Academic Programs, Students, Military, Alumni, and Visitors & Media.
- Breadcrumbs:** Students > Support Services > Career Services > CareerQuest.
- Left Sidebar:** A list of links including Academic Calendar, Academic Integrity, Admissions & Transfers, Federal Employees, Financial Aid, Tuition & Payment, Learning Experience Online (LEO), Library, Schedules & Catalogs, Security & Emergency Preparedness, Student Login, Student Moments, Student Profiles, and Support Services (highlighted).
- Main Content Area:**
 - CareerQuest** section with a sub-header "CareerQuest for Student and Alumni Job Seekers".
 - Text describing the service: "University of Maryland University College students and alumni can log in to CareerQuest to apply for jobs and internships 24 hours a day, seven days a week. You can also add your resume to UMUC's online database so local and national hiring managers can find you. Use CareerQuest to research companies, find contacts in your industry and so much more. After graduation, you can continue to use CareerQuest as an alumnus!"
 - A list of links: [CareerQuest for Students](#), [CareerQuest for Alumni](#), and [Get to Know CareerQuest](#).
 - CareerQuest for Employers and Hiring Managers** section with text: "Take the legwork and guesswork out of your recruiting efforts! CareerQuest is a free online service that offers employers 24/7 access to professional candidates with current academic credentials, motivation and experience in the workplace, military and government."
- Right Sidebar:** "About CareerQuest" and "Important Notice" sections.



Accessing CareerQuest

 University of Maryland University College



Welcome to CareerQuest

With CareerQuest, you can post your resume so employers can find you! When employers have certain needs they can search CareerQuest for skills, degrees, and certifications and then reach out to you directly. You can also search jobs that are posted by employers specifically interested in hiring UMUC students and alumni. CareerQuest enables you to register for jobs fairs and events sponsored by the Office of Career Services. Log in to get started.

Returning Users: Enter your username and password below and click LOGIN.

New Users: Enter your Student ID into both the **username** and **password** fields. Once logged in, you will be prompted to complete your student profile before gaining access to CareerQuest.

*If using your Student ID does not return any results, use the "[Click here to Register!](#)" button below to make a new account.

Finding Your Student ID: Find your Student ID by logging into your MyUMUC account or on any of your UMUC bills.

PLEASE NOTE: The University of Maryland University College Career Services Office posts job notices as a service to students, graduates and employers. Career Services does not check, validate, or guarantee the accuracy of the information presented, nor does it make any representations or endorsements about the background or reputation of employers. Potential applicants are advised and encouraged to research employers and employment opportunities presented as part of the job search process.

For further assistance, please contact Career Services at careerservices@umuc.edu or 240-684-2720.

Important:

- **Using a PC?** We recommend Internet Explorer version 8.0 or higher. If you need to upgrade or install your browser, click [here](#).
- **Using a Mac?** We recommend Firefox version 3.0 or higher. If you need to upgrade or install your browser, click [here](#).
- **You should disable any popup blocker when using this site.**

User Name : The User name field is required.

Password :

[Click here to register!](#)

[Forgot your password?](#)

Note – If registering for a new account, please allow one business day for the account to be approved.



CareerQuest Profile at a Glance

The toolbar to navigate through CareerQuest

Six additional career tools housed within CQ

- CareerSpots
- Resunate
- InterviewStream
- CQ Resume Builder
- CareerShift
- Career Insider

The screenshot shows the CareerQuest website for the University of Maryland University College. The top navigation bar includes 'My Account', 'Employer Directory', 'Job Search', and 'Career Events'. A left sidebar contains a 'Log Out' button and a 'Home' button, followed by a list of links: 'Calendar', 'Resource Library', 'My Favorites', 'My Partners', and 'I want to ...'. Below these are links for 'Make Appointment', 'Report a Hire', 'Create Resume using Resume Creator', 'Take Assessment', and 'View My Activity'. The main content area is titled 'Home' and welcomes 'Courtney Hine'. It features a 'Career Tools' section with six tool tiles: 'CareerSpots' (with a description: 'Access short, career-related videos to aid you in your job search.'), 'RÉSUNATE' (with a description: 'Compare your resume to a specific job description and receive tailoring suggestions.'), 'INTERVIEW STREAM' (with a description: 'Use the link on the left side menu to access this tool and practice interviewing.'), 'CareerQuest Resume Builder' (with a description: 'Use CareerQuest's resume builder when creating your very first resume.'), 'careershift' (with a description: 'Search, store, and organize the elements of your job search all in one place.'), and 'career insider powered by Vault' (with a description: 'Get insider information on companies, jobs, and schools through rankings and reviews.'). At the bottom of the tools section is a 'MENTOR PROGRAM connect for success' button with the text 'Connect with an alumni mentor in your field'. On the right side, there is an 'Account Summary' section with fields for 'Profile Last Modified' (Thursday, July 02, 2015), 'Current E-mail Address' (courtney.hine@gmail.com), 'Default Resume Last Modified' (Wednesday, April 22, 2015), and 'Allow Employer Viewing' (No Change). Below this is a 'Management Studies Jobs in Waldorf, MD' section with a list of job postings from Indeed, including 'Physician Assistant-Certified Capital Digestive Care, LLC', 'Senior Software Developer ArdentMC', 'Area Manager - Urology - Mid-Atlantic Allergan, Inc.', 'Corporate Account Executive - Outside Sales Meridian Imaging Solutions', 'Software Developer Jr level Medical Science & Computing Bethesda, MD', 'Clinical Trials Research Nurse / Physician Assistant Medical Science & Computing Bethesda, MD', 'Associate Vice President & Dean of Law Admissions Quinnipiac University United States', and 'Senior UI/UX Designer'.



CareerSpots

Short, 2-4 minute videos about a variety of career-related topics
Two types of videos available: Job Search or Careers

The screenshot shows the CareerSpots website interface for the University of Maryland University College (UMUC). The top left features the UMUC logo and name. Below it, a navigation menu has 'Job Search' and 'Careers' options, with 'Job Search' circled in red. The main content area is divided into 'Categories' and 'Videos' sections. The 'Categories' list includes: Starting Job Search, Resumes & Cover Letters (highlighted), Networking & Your Personal Brand, Internships, Interview-BEFORE, Interview Dress, Interview-DURING, Interview-AFTER, Salary & Negotiation, and Social Media & Job Search. The 'Videos' list includes: 7 Tips for Researching Companies, Building a Portfolio, First Impressions, Informational Interviews, Interview Research, Job Search Ethics, Know the Interviewer, Mock Interview, Strong References, and What Recruiters Look For. A large video player is centered, showing a video titled 'Make Your Resume POP!' with a play button overlay. To the right of the video player, there is a text box that says 'Make Your Resume POP' followed by 'You have 15 seconds to make a great first impression. Make those seconds count by knowing what to write on your resume!'. Below this text are two links: 'QUICKTIPS from Video (PDF)' and 'TRANSCRIPT from Video (PDF)'. At the bottom of the video player, there is a progress bar showing 00:02 / 04:19. Below the video player, there is a row of seven small video thumbnails with titles: 'Email Etiquette', 'The Cover Letter', 'Stand Out', 'Keyword Search', 'Know the Interview...', 'Finding a Co-op/...', and 'Make the Most of ...'. The bottom left corner of the interface features the 'Powered By: CareerSpots.com' logo and the copyright notice 'Copyright © 2015 Careerspots.com'.



Job Search Videos

Choose a category, then pick from a variety of videos regarding this topic.

 **UMUC**
University of Maryland
University College

Job Search

Careers

Categories	Videos
Starting Job Search	Advice from Graduates
Resumes & Cover Letters	Ask the Experts
Networking & Your Personal Brand	Career Center Benefits
Internships	Getting Started
Interview-BEFORE	How Do You Get THAT Job?
Interview Dress	Who Am I
Interview-DURING	
Interview-AFTER	
Salary & Negotiation	
Social Media & Job Search	

Categories	Videos
Starting Job Search	7 Tips for Researching Companies
Resumes & Cover Letters	Building a Portfolio
Networking & Your Personal Brand	First Impressions
Internships	Informational Interviews
Interview-BEFORE	Interview Research
Interview Dress	Job Search Ethics
Interview-DURING	Know the Interviewer
Interview-AFTER	Mock Interview
Salary & Negotiation	Strong References
Social Media & Job Search	What Recruiters Look For



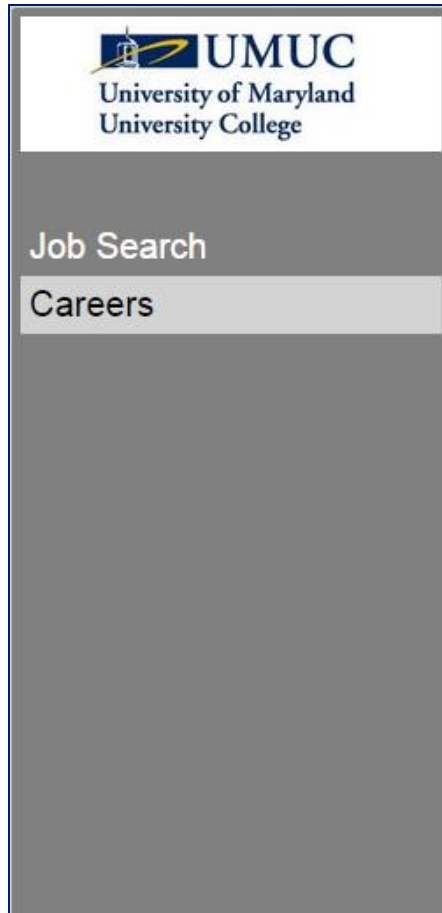
Job Search Videos

Additional Job Search video features:

- QUICKTIPS from Video – main points from the video
- TRANSCRIPT from Video – full written script from the video

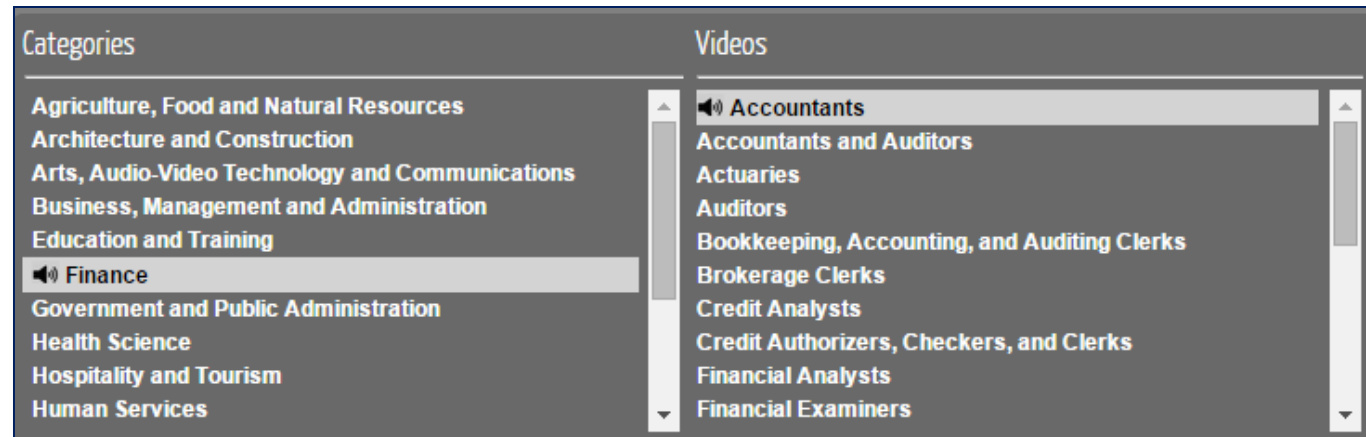
The screenshot displays the UMUC CareerSpots website interface. On the left, the UMUC logo and navigation links for 'Job Search' and 'Careers' are visible. The main content area features a video player titled 'Make Most of Internships' with a play button overlay. To the right of the video player, there are two download options: 'QUICKTIPS from Video (PDF)' and 'TRANSCRIPT from Video (PDF)', both accompanied by document icons. These options are circled in red. Above the video player, a list of categories includes 'Starting Job Search', 'Resumes & Cover Letters', 'Networking & Your Personal Brand', 'Internships', 'Interview-BEFORE', 'Interview Dress', 'Interview-DURING', 'Interview-AFTER', 'Salary & Negotiation', and 'Social Media & Job Search'. The 'Videos' section lists 'Finding a Co-op/Internship', 'Internship Edge', 'Internship to Job Offer', and 'Make the Most of Internships'. At the bottom, a row of video thumbnails is shown, including 'Finding a Co-op/...', 'Internship Edge', 'Internship to Job...', 'Interview the Int...', 'Building a Portfo...', 'First Impressions', and 'Follow Up with Em...'. The website is powered by CareerSpots.com, as indicated by the logo and copyright notice at the bottom.

Careers Videos



Choose a category from a variety of industries, then narrow it down even further to a particular job.

- All career videos were developed by the Center for Occupational Employment Information, a program of the U.S. Department of Labor





RÉSUNATE



Features

- Upload your resume and a job description
 - See how well your resume is tailored to the position.
 - Receive suggestions for relevant content you may be missing
 - Recalculate to see the effect your changes have made
- Resunate uses ATS technology to determine how well your resume would do in a resume filter.



Requesting an Account

- Click on the picture with the other tools in CareerQuest.
- The link will take you to a Google form – fill it out and submit to request an account.
- Within one business day you will receive an email from Resunate with account information. *Check your Spam Folder.*

Resunate

Returning Users: Access resunate.com to log in.

New Users: Please fill out the following fields and then click "Submit" to request a free Resunate account from UMUC Career Services.

* Required

First and Last Name *

Email Address *

Classification *

☐ Student

☐ Alumni

Degree field *

Never submit passwords through Google Forms.

Resunate

Thank you! Your request has been received. It may take up to 1 business day for your request to be processed. You will then receive a welcome email from Resunate with your username and password.

If you do not see an email, please make sure to check your spam folder as well.

If you are in urgent need, you can access the commercial product immediately for a brief trial period. That should help until your account is activated the next business day.

If you have any questions, please contact UMUC Career Services at 240-684-2720 or careercenter@umuc.edu.

This form was created using Google Forms.
[Create your own](#)



Getting Started

- Three ways to get started
 - Import a current resume
 - Import a LinkedIn profile
 - Build a resume from scratch

The screenshot shows a 'Get Started' window with a dark header and a light blue body. It contains two main steps:

1 Import Resume

- A 'Browse' button with the text 'File name: no file selected' next to it.
- An 'OR' separator.
- A blue button labeled 'Import LinkedIn profile'.
- A link that says 'Don't have either? Build a resume from scratch.' (The text 'Don't have either?' is in a smaller font and blue color, while 'Build a resume from scratch.' is in a larger font and blue color).

2 Enter a job description

- A radio button selected next to the text 'Copy and paste in a job description'.
- A large, empty, light gray rectangular box for pasting the description.
- A radio button next to the text 'No specific position in mind'.

At the bottom right, there is a white arrow button labeled 'GO'.

Navigate Resunate

The screenshot shows the Resunate resume builder interface. Red circles highlight the navigation bar at the top, which includes 'Start New Resume', 'Choose Template', and 'Enter Job'. Another red circle highlights the 'Add information' button in the top right corner. A large red circle encompasses the main resume content area, which displays a sample resume for Alison Mullins. The resume includes contact information, an 'EXPERIENCE' section with two entries at Martin Associates Inc, and a 'Focus Resume' section on the left sidebar. The sidebar also features a 'JobFocus™ Score' of 0.0 and a 'Content Suggestion (Beta)' section.

Start New Resume | Choose Template | Enter Job | Add information

Score & Optimize Resume

JobFocus™ Score

Calculate 0.0

2 JobFocus™ Scores left - upgrade now

Content Suggestion (Beta)

Click to see what relevant information you're missing from your resume.

Suggest Content

Focus Resume

Auto Focus

3 focuses left - upgrade now

Removed Info

All information

Resume Unnamed

PDF

Alison Mullins

15553 Winding Creek Drive | Dumfries, VA 22025
amullins1@gmail.com | [website] | 571-435-7429

EXPERIENCE

Martin Associates Inc [city], [state] 2007 - Present
Global Business Development Executive

- Global Business Development Executive, June 2007 – present
- Secure new business in Europe, Middle East, Africa and Asia regions.
- Structure and draft work proposals in line with client needs and act as point of contact between the company's production team and the client as necessary.
- Represent the company at local and international trade shows, conferences and seminars, using the opportunity to enlarge research and sales prospects.
- Regularly conduct one-on-one interviews and give individual and group presentations to prospects and clients.
- Monitor and analyze program performance and reports to VP of Corporate Strategy.
- Manage sales forecasts and provide periodic target reports.
- Consistently meet and surpass assigned sales quotas.
- Increased gross sales by 35% during past 4 consecutive years.
- Added over 35 new corporate clients annually.
- Expanded territorial reach into Africa and Southeast Asia.
- Exceeded stipulated sales quotas for last 3 years.

Martin Associates Inc Bethesda, MD 2004 - Present
[title]

Martin Associates Inc [city], [state] 2004 - 2007
Research Analyst and Project Manager

- Research Analyst and Project Manager, December 2004- June 2007
- Conducted custom research on various aspects of telecom technology.
- Provided input into company activities by proposing new information and insights gathered from client and industry sources.
- Interviewed top executives and other decision makers during the research process.
- Liaised with clients for requirements analyses.
- Edited final version of client report, gave final oral presentations.
- Special Projects:
- Research on market entry strategies for Swiss equipment manufacturer spanning 35 countries and 32 wireless companies.
- Compilation of executive interviews with 35 major telephone service carriers in Europe and N. America regarding their short-term deployment plans for Next Generation network equipment and



Entering a Job Description

Enter Job

Copy and paste in a job description to use JobFocus™

Find a compatible job opening

- When you click on “Enter Job” this box will pop up. Simply copy and paste a job description into the box.
- “JobFocus” score will pop up to show how close your resume matches the job description.
 - Scale of 1-10

Score & Optimize Resume

JobFocus™ Score 5.6

1 JobFocus™ Score left upgrade now

Content Suggestion (Beta)

Click to see what relevant information you're missing from your resume.

Suggest Content

Focus Resume

Auto Focus

3 focuses left - upgrade now

Removed Info

All information

Add information

Resume Unnamed

Alison Mullins
15553 Winding Creek Drive | Dumfries, VA 22025
amullins1@gmail.com | [website] | 571-435-7429

EXPERIENCE

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- Global Business Development Executive, June 2007 – present
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- Special Projects:
 - Research on market entry strategies for Swiss equipment manufacturer spanning 35 countries and 92 wireless companies.
 - Compilation of executive interviews with 35 major telephone service carriers in Europe and N. America regarding their short-term deployment plans for Next Generation network equipment and architectures.
 - Research on European wireless equipment and handset suppliers' presence.

Americas Telecom Consultants Washington, DC 2002 - 2004
Wireless equipment analyst firm servicing investors

- Mobile Market Analyst
- Evaluated spectrum disposition for mobile networks in newly deregulated Brazil and Franco-Caribbean countries in the Americas which was published as part of EMC's World Cellular Database.



Editing your Resume

The screenshot shows the JobFocus resume editing interface. On the left, a sidebar contains sections: 'Score & Optimize Resume' with a 'ReCalculate' button and a score of 5.6; 'Content Suggestion (Beta)' with a 'Suggest Content' button; 'Focus Resume' with an 'Auto Focus' button; and 'Removed Info'. The main area displays a resume for 'Alison Mullins' with contact information and an 'EXPERIENCE' section. Red arrows point from the sidebar buttons to the resume content: 'Suggest Content' points to a green box in the experience section; 'Auto Focus' points to a green box in the experience section; and 'Removed Info' points to a green box in the experience section. The resume content includes contact information for Alison Mullins, a list of work experiences with dates, and a list of bullet points for each experience.

Score & Optimize Resume

JobFocus™ Score: 5.6

ReCalculate

1 JobFocus™ Score left - upgrade now

Content Suggestion (Beta)

Click to see what relevant information you're missing from your resume.

Suggest Content

Focus Resume

Auto Focus

3 focuses left - upgrade now

Removed Info

Alison Mullins
15553 Winding Creek Drive | Dumfries, VA 22025
amullins1@gmail.com | [website] | 571-435-7429

EXPERIENCE

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Global Business Development Executive

- Global Business Development Executive, June 2007 – present
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- Structure and draft work proposals in line with client needs and act as a point of contact between the company's production team and the client as necessary.
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- Monitor and analyze program performance and reports to VP of Corporate Strategy.
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- Consistently meet and surpass assigned sales quotas.
- Increased gross sales by 35% during past 4 consecutive years.
- Added over 35 new corporate clients annually.
- Expanded territorial reach into Africa and Southeast Asia.
- Exceeded stipulated sales quotas for last 3 years.

Martin Associates Inc Bethesda, MD 2004 - Present
[title]

Martin Associates Inc [city], [state] 2004 - 2007
Research Analyst and Project Manager

- Research Analyst and Project Manager, December 2004- June 2007
- Conducted custom research on various aspects of telecom technology.
- Provided input into company activities by proposing new information and insights gathered from client and industry sources.
- Interviewed top executives and other decision makers during the research process.
- Liaised with clients for requirements analyses.
- Edited final version of client report, gave final oral presentations.
- Special Projects:
- Research on market entry strategies for Swiss equipment manufacturer spanning 35 countries and 92 wireless companies.
- Compilation of executive interviews with 15 major telephone service carriers in Europe and N. America regarding their short-term deployment plans for Next Generation network equipment and architectures.
- Research on European wireless equipment and handset suppliers presence.

Americas Telecom Consultants Washington, DC 2002 - 2004
Wireless equipment analyst firm servicing investors

- Mobile Market Analyst
- Evaluated spectrum disposition for mobile networks in newly deregulated Brazil and Franco-Caribbean countries in the Americas which was published as part of EMC's World Cellular Database.

Colored green boxes: appear next to each section to show its strength.

Content Suggestion: suggests parts of the job description that are not currently covered in your resume

Auto Focus: Makes changes to your resume to try to maximize your JobFocus score.

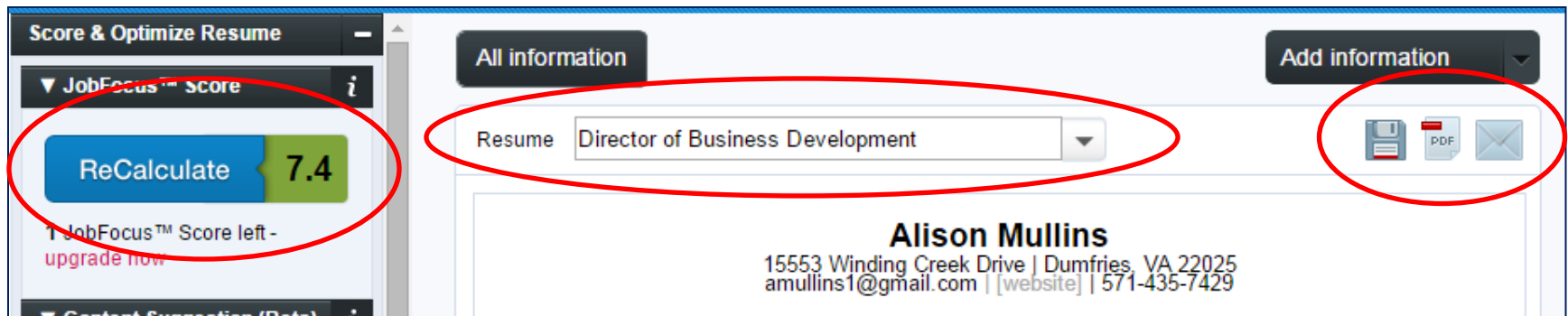
Removed Info – showed all sections deleted. Clicking on them will undo deletion.

Click on the text in a section to edit it.



Finishing your Resume

- At any point in the editing process, you can recalculate your JobFocus Score.
- The goal is to get as close to 10 as possible.



- You can give your resume a title (suggestion: use the name of the position/company you are tailoring it to).
- Save, download as a PDF, or email your resume.

Additional Notes

- Access the home page and view all of your resumes by clicking on “Resunate.”

The screenshot displays the RESUNATE web application. At the top left, the 'RESUNATE' logo is circled in red. Below the logo, there are two buttons: 'All information' and 'Start New Resume', both of which are circled in red. To the right of these buttons, there is a link that reads 'Running out of JobFocus™ Scores? Get more FREE!'. Below the buttons, there is a section titled 'All Resumes'. This section contains a table with the following columns: NAME, FOR JOB, STATUS, MODIFIED, and ACTIONS. The table has one row of data with the following values: NAME: [Director of Business Development](#), FOR JOB: Collaborate with the leadership team defin..., STATUS: not submitted (dropdown menu), MODIFIED: 7 minutes ago, and ACTIONS: PDF, Print, Delete icons.

- The information you input is stored in your account for future resumes. If you want to permanently delete information, click “All Information” and add/delete or reset your account.

INTERVIEW **STREAM**



Navigating InterviewStream

Clicking the picture in CareerQuest will create you an account and log you in automatically.

The screenshot displays the InterviewStream web application interface. At the top, there is a navigation bar with 'Home' and 'My Profile' links. The main content area is divided into several sections:

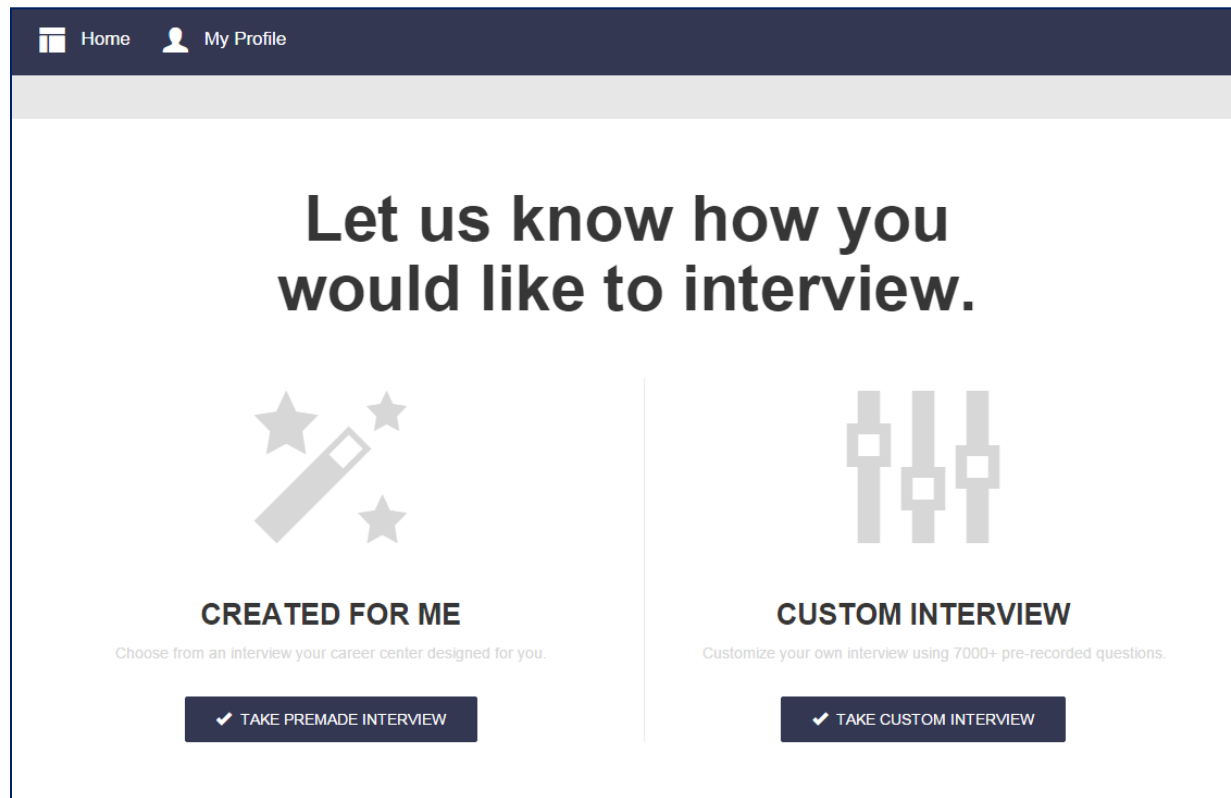
- Welcome, Courtney:** A welcome message and a brief overview of the platform's purpose.
- Assignment/Self-Registration:** A section with a text input field for 'Enter Assignment Code' and a 'Register' button.
- Messages:** A section for viewing messages.
- CONDUCT AN INTERVIEW:** A button with a video camera icon, circled in red.
- WATCH MY INTERVIEW:** A button with an eye icon, circled in red.
- MOBILE INTERVIEW:** A button with a smartphone icon, circled in red.
- OVERVIEW:** A section showing statistics: 1 number of Assignments for this company or institution, 0 % percentage of mobile versus computer site usage, and 0 number of interviews in the past 30 days.
- RESOURCES:** A section with a grid of resource cards, circled in red. The cards include: Interview Suite swf (85 KB), Self Evaluation Form doc (4.40 KB), User Guide pdf (200 Bytes), and Umm Like Guide pdf (75.1 KB).



Conduct an Interview

Choose either a Premade Interview or Custom Interview.

- Premade Interviews include interviews created by Career Services on a variety of topics, as well as any assignments created specifically for you by a career advisor.
- Custom Interviews allow you to choose from thousands of questions and create your own interview.



Recording Your Interview

Follow a series of instructions to connect your camera. After each interview question, record your answer. Once you are finished, you can watch your interview back and assess your performance.

Choose the Interview you want to watch.

The list of questions will appear on the right.

Count how many fillers you use.

Share your interview with others to receive feedback.

Fill out a self-assessment.

The screenshot shows the InterviewStream interface for a user named Courtney Hine. The main video area displays a large black box with white text: "PLEASE CLICK THE QUESTION TO THE RIGHT TO VIEW THAT RESPONSE" and "INTERVIEWSTREAM". To the right of the video, there is a list of interview questions, with the first one being "Have you had experience in maintaining office equipment? If so, what type of products?". Below the video, there is a section for "Custom Interview - 10/28/2015 3:35:58 PM" which includes a "Share" button and a "Reset Counters" link. Below this, there is a section for "ASSESSMENT" with tabs for "SELF", "OTHER", and "SUMMARY". The "SELF" tab is selected, showing a "Non-Verbal Communication" section with a "Eye contact" question and a "Select a rating..." dropdown menu. Red arrows point from the text instructions on the left to specific elements in the interface: one arrow points to the video area, another to the question list, a third to the filler word counters (0 UMM, 0 UH, 0 YOU KNOW, 0 I MEAN), and a fourth to the assessment section.

CareerQuest

Resume Builder



Using the Resume Builder

The screenshot shows the CareerQuest website interface. At the top, the University of Maryland University College logo is on the left, and the CareerQuest logo is on the right. Below the logos is a navigation bar with links: My Account, Employer Directory, Job Search, and Career Events. On the left side, there is a sidebar menu with options: Home, Calendar, Resource Library, My Favorites, My Partners, and I want to... (which has a dropdown menu with options: Make Appointment, Report a Hire, Create Resume using Resume Creator, Take/View Assessment, and View My Activity). Below the sidebar menu, there are three promotional banners: one for Global Focus (Search jobs from the world's top employers), one for The Campus Career Coach (Practical information... real-world answers...), and one for Interview Stream (practice VIDEO interviews). The main content area is titled 'Resume Creator' and contains the following text: 'Welcome to the Resume Creator. This tool will provide you with a basic resume that you can then tailor and edit depending on your experience level.' Below this, there is a section titled 'Getting Started: Use the CSO Resume Creator to quickly create, format and edit your resume. To get started, click on the Resume Templates button and select a resume format. Enter and edit your resume content via the CSO Resume Creator forms. Saved unfinished resumes will also be located in Resume Templates. When your resume is ready, upload it to the My Documents section of your account.' To the right of this text are two buttons: 'Resume Templates' and 'Resource Library'. Below the 'Getting Started' text, there is another section titled 'For additional resources, access our Resource Library. There you can view and download resume templates and samples created by UMUC Career Services. You can choose from documents that are **industry-specific**, formatted for **varying experience levels**, written for professionals **changing careers**, or created in the **federal format**.' Below this, there is a final section titled 'If you would like additional resume writing advice or resume review, you can set up an appointment with a UMUC career advisor. Simply use the left-side toolbar to select "I want to...Make Appointment."'.

Resume
Templates
are to help
create first-
time
resumes

Resource
Library
includes
resume
templates
and samples

Choosing a Template

 University of Maryland University College



My Account ▾Employer DirectoryJob SearchCareer Events

Log Out

[My Documents](#)

[Resource Library](#)

[Home](#)

[Calendar](#)

[Resource Library](#)

[My Favorites](#)

[My Partners](#) ▴

[I want to ...](#) ▾

- Make Appointment
- Report a Hire
- Create Resume using Resume Creator
- Take/View Assessment
- View My Activity

 Search jobs from the world's top employers.
[Access now »](#)

 Practical information...
THE CAMPUS CAREER COACH
...real-world answers.
.COM

INTERVIEWSTREAM
practice
VIDEO interviews

Following are draft copies of all resumes you have prepared using the CSO Resume Creator. Using the Action links, you can **continue to edit your resumes**, **download resumes to your computer**, **copy resumes to the My Documents section of your account**, and **delete resumes from the My Resume Drafts section**. Please note, you must copy resumes to the My Document section of your account if you wish to use them to apply for jobs through the System. You cannot submit resumes to employers directly from My Resume Drafts.

Name	Template In Use	Created	Modified	Actions
In progress templates will be saved here...				
Viewing Records 0-0 of 0				

Review the resume templates below and select the format that will allow you to most effectively present your relevant education, experience, skills and characteristics to potential employers. To select a resume format, click on the appropriate image. To access your unfinished resumes, go to My Draft Resumes. When your resume is ready for use, upload it to the My Documents section of your account. If you need additional resume writing advice, contact the career advisors in your campus career center and/or download the Resume handout from our [Job Search Guides](#).

#1 - Basic Template

- Education
- Relevant Experience
- Additional Experience
- Leadership
- Skills

[Preview](#)

#2 - Basic Template

- Education
- Experience
- Leadership & Service
- Skills

[Preview](#)

#3 - Basic Template

- Education
- Relevant Experience
- Additional Experience
- Associations
- Skills

[Preview](#)

#4 - Basic Template

- Objective
- Education
- Projects
- Skills
- Relevant Experience
- Additional Experience

[Preview](#)

#5 - Basic Template

- Objective
- Education
- Skills
- Relevant Experience
- Additional Experience
- Affiliations

[Preview](#)

#6 - Basic Template

- Objective
- Education
- Experience
- Skills
- Activities

[Preview](#)



Creating Your Resume

Fill out your
information.

Save when
you are
finished.

Download to
a Word
document
for further
editing.

The screenshot shows the CareerQuest website interface for the University of Maryland University College. The top navigation bar includes links for My Account, Employer Directory, Job Search, and Career Events. The left sidebar contains a 'Log Out' button and a menu with options like Home, Calendar, Resource Library, My Favorites, My Partners, and I want to... (with sub-options: Make Appointment, Report a Hire, Create Resume using Resume Creator, Take/View Assessment, View My Activity). Below the sidebar are advertisements for 'GLOBAL FOCUS' and 'THE CAMPUS CAREER COACH'. The main content area is titled '#1 - Basic Template' and contains instructions: 'This form will allow you to create resume similar in format to the template you selected. Use it to enter/edit information on your resume. Proofread your resume content for accuracy, grammar, spelling and readability. Click on the "Save & Preview" button to save your progress regularly and download your resume to your computer as a .doc file. Click on the "Save" button to save your changes and go back to the Resume Templates/Drafts page.' The form is divided into sections: 'Header' with fields for Name, Email, and Phone; 'Education' with fields for Degree, Graduation Date, Major, Minor, School Name, Overall GPA, Study Abroad, and Honors; and 'Experience' with fields for Job Title, Employer Name, Employer City, and Employer State. Each section has an 'Edit' link and a 'Remove this Section' button. There are also 'Save', 'Save and Preview', and 'Cancel' buttons at the top right of the form area.

University of Maryland University College

CareerQuest

My Account | Employer Directory | Job Search | Career Events

Log Out

Save | Save and Preview | Cancel

#1 - Basic Template

This form will allow you to create resume similar in format to the template you selected. Use it to enter/edit information on your resume. Proofread your resume content for accuracy, grammar, spelling and readability. Click on the "Save & Preview" button to save your progress regularly and download your resume to your computer as a .doc file. Click on the "Save" button to save your changes and go back to the Resume Templates/Drafts page.

Header

Name: Email:

Phone:

Education [Edit](#) [Remove this Section](#)

Degree: Graduation Date:

Major: Minor:

School Name: Overall GPA:

Study Abroad: Honors:

[Add New](#) [Remove this Section](#)

Experience [Edit](#) [Remove this Section](#)

Job Title: Employer Name:

Employer City: Employer State:



careers*shift*

job hunting & career management solutions



CareerShift

The screenshot shows the CareerShift v5.6 website. At the top left is the 'careershift' logo with the tagline 'job hunting & career management solutions'. To the right is a 'Member Login' section with input fields for 'Email Address' and 'Password', a 'Go' button, and a 'Keep me logged in' checkbox. Below the login section is a navigation bar with links: 'Home', 'About Us', 'Testimonials', 'Sign Up', and 'Sign In'. The main content area features the University of Maryland University College logo and name. Below this is a welcome message: 'Welcome University of Maryland University College Students and Alumni'. A list of features follows, including searching for job listings, getting contact information, accessing in-depth information, recording correspondence, creating marketing campaigns, and managing the account. On the right side, there is a 'Register to Begin' section with input fields for 'First Name', 'Last Name', and 'Email Address', and a 'SIGN UP' button. The University of Maryland University College logo is also present at the bottom right of the main content area.

careershift^{v5.6}
job hunting & career management solutions

Member Login

Email Address Password Go

☐ Keep me logged in

Home About Us Testimonials Sign Up Sign In


University of Maryland University College

Welcome University of Maryland University College Students and Alumni

- Search, select and store **job listings** from all **job boards** and all **company job postings**.
- Get up-to-date **contact information**, including e-mail addresses, for **millions of companies**.
- Access **in-depth information** about contacts and companies posting jobs.
- Record, save and store your **correspondence** history records automatically.
- Create **personal marketing campaigns**, including unlimited **resumes** and **cover letters** easily, and save them to access, print or e-mail.
- Manage your **confidential CareerShift** account securely from any computer 24/7, to update & maintain your **organized and recorded** job search.

Register to Begin

First Name

Last Name

Email Address

SIGN UP


University of Maryland University College

CareerShift gives students and alumni the opportunity to easily search, store and organize the elements of their job search **all in one place**.



CareerShift Features



Get up-to-date **contact information**, including e-mail addresses, for **millions of companies**.



Access **in-depth information** about contacts and companies posting jobs.



Record, save and store your **correspondence** history records automatically.



Create **personal marketing campaigns**, including unlimited **resumes** and **cover letters** easily, and save them to access, print or e-mail.



CareerShift Home Page

The screenshot shows the CareerShift Home Page for a user named Courtney Hine. The page has a dark blue header with a cloud background. On the right side of the header are links for [My Organizer](#), [Support](#), and [Logout](#). Below the header is a dark blue toolbar with buttons for [My Jobs](#), [My Contacts](#), [My Companies](#), [My Documents](#), [My Campaigns](#), and [My Calendar](#). On the left side, there is a 'My Organizer/Overview' section with a folder icon and a list of folders: [My Campaigns](#), [My Companies](#), [My Contacts](#), [My Documents](#), and [My Jobs](#). The main content area is titled 'Courtney Hine's Account' and features a navigation bar with icons and labels for [Overview](#), [Account Info](#), [Personal Info](#), and [Tutorials](#). Below this, there is a section for 'Account Information' showing statistics: **Saved Jobs:** 0, **Saved Companies:** 0, **Saved Documents:** 0, **Saved Contacts:** 0, **Saved Campaigns:** 0, and **Active Alerts:** 0. A yellow box on the right states: 'Your Subscription is Sponsored by University of Maryland University College.' At the bottom, there is a section titled 'Latest from CareerShift' with two articles. The first article is '6 Answers To Questions That Will Ruin Your Chances Of Being Hired' dated May 11, 2015, with tags: *Job Seeker, interview, interview questions, questions*. The second article is 'The 6 Resume Trends You Need To Know About This Year' dated May 4, 2015, with tags: *Job Seeker, job, resume*.

Toolbar/
Folder System

My Organizer/
Overview

Account Information

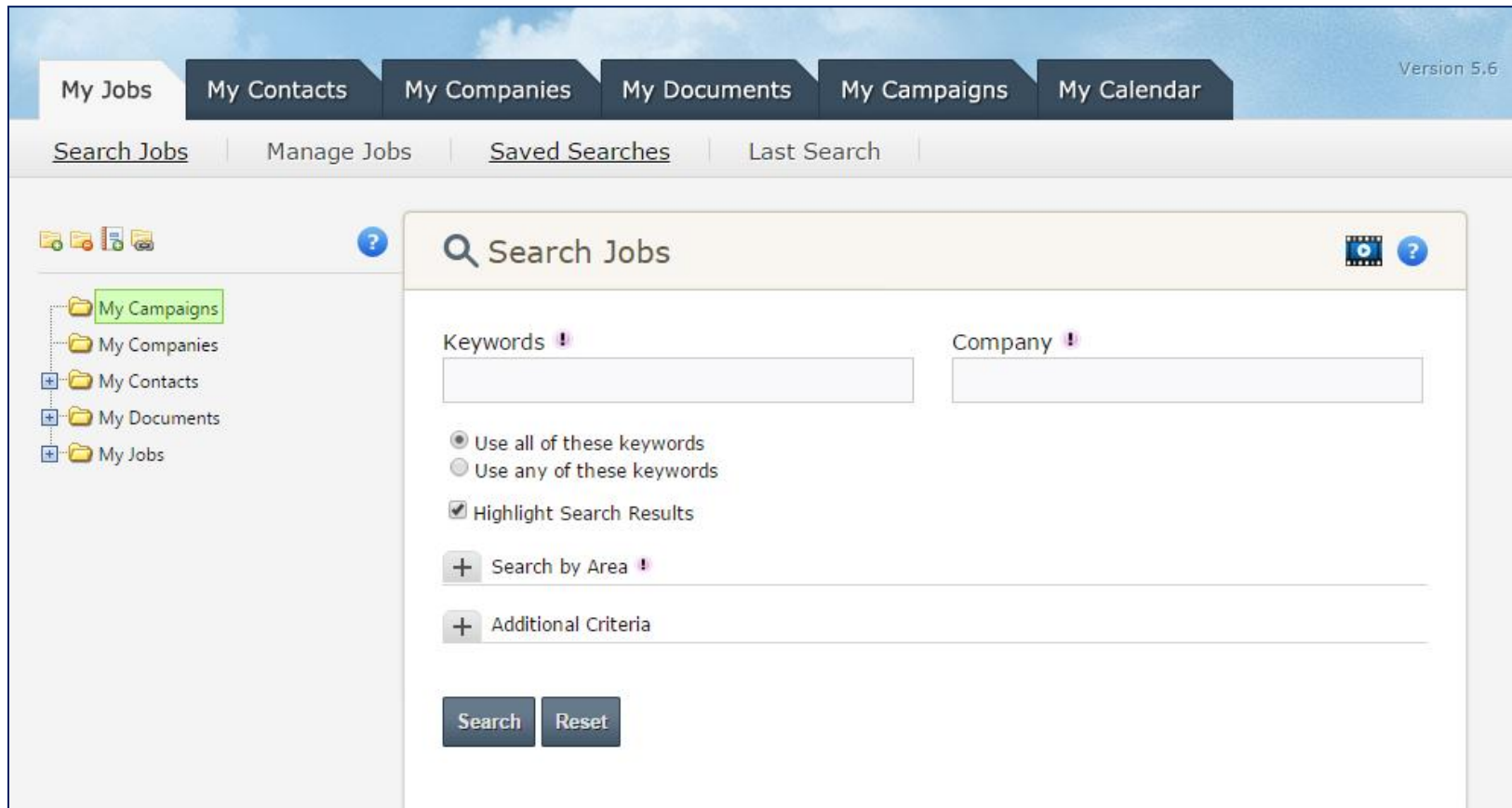
Tutorials

Career related articles



CareerShift – My Jobs

The **My Jobs** search features finds **EVERY** job posted at **EVERY** public career site and job board across the internet.



The screenshot displays the CareerShift 'My Jobs' search interface. At the top, a navigation bar includes tabs for 'My Jobs', 'My Contacts', 'My Companies', 'My Documents', 'My Campaigns', and 'My Calendar'. Below this, a secondary bar contains links for 'Search Jobs', 'Manage Jobs', 'Saved Searches', and 'Last Search'. The main content area is divided into a left sidebar and a central search panel. The sidebar shows a tree view of folders: 'My Campaigns' (highlighted), 'My Companies', 'My Contacts', 'My Documents', and 'My Jobs'. The central search panel, titled 'Search Jobs', features two input fields for 'Keywords' and 'Company', each with a red exclamation mark icon. Below these fields are radio buttons for 'Use all of these keywords' (selected) and 'Use any of these keywords'. A checked checkbox for 'Highlight Search Results' is also present. Further down are expandable sections for 'Search by Area' and 'Additional Criteria', each marked with a plus icon. At the bottom of the search panel are 'Search' and 'Reset' buttons. The top right corner of the interface indicates 'Version 5.6'.

CareerShift – My Contacts

Search for contacts within companies of interest

Import your own contacts or export contacts to a file

The screenshot displays the 'My Contacts' section of the CareerShift web application. The top navigation bar includes tabs for 'My Jobs', 'My Contacts' (which is active), 'My Companies', 'My Documents', 'My Campaigns', and 'My Calendar'. Below this, a secondary navigation bar contains links for 'Person Search', 'Manage Contacts', 'Import', 'Export', 'Saved Searches', and 'Last Search'. The main content area features a search form titled 'Search for Contacts'. This form includes input fields for 'First Name', 'Last Name', 'School Attended', and 'Company Name', each with a red exclamation mark icon indicating a required field. There is also an 'Industry' dropdown menu. Below these fields are two expandable sections: '+ Search by Area' and '+ Position'. At the bottom of the search form are 'Search' and 'Reset' buttons. The interface also shows a version number 'Version 5.2' in the top right corner and a sidebar with icons on the left.



CareerShift – My Companies

Search for target companies and organizations

- Use filters: keywords, company name, search by area, size, number of employees and company ranking.
- Results are very concise- with links to find currently posted jobs, contacts and expanded details.

The screenshot displays the CareerShift search interface with the following elements:

- Keywords** and **Company** search bars at the top.
- Radio buttons for **Use all of these keywords** (selected) and **Use any of these keywords**.
- A checked checkbox for **Highlight Search Results**.
- A **Search by Area** button.
- Country** dropdown menu set to **United States**.
- State/Province** dropdown menu with the text **Please select a State/Province**.
- City/Metro Region** dropdown menu.
- Postal/Zip Code** text input field.
- Zip Radius** dropdown menu set to **100 miles**.
- An **Additional Criteria** button.
- Type** dropdown menu set to **All Job Types**.
- Salary Estimate** text input field.
- Source** dropdown menu set to **All Web Sites**.
- Sort By** dropdown menu set to **Relevance**.
- Published Within** dropdown menu set to **30 Days**.



CareerShift – My Documents

Upload, copy, paste, and store an unlimited number of job search documents.

The screenshot displays the 'My Documents' section of the CareerShift application. At the top, a navigation bar includes links for 'My Organizer', 'Support', and 'Logout'. Below this, a series of tabs are visible: 'My Jobs', 'My Contacts', 'My Companies', 'My Documents' (which is the active tab), 'My Campaigns', and 'My Calendar'. The 'My Documents' tab is highlighted, and a sub-navigation bar below it contains links for 'Create a New Document', 'Manage Documents', 'Upload', and 'Wizards'. The main content area is titled 'Create a Document' and features a sidebar on the left with a list of folders: 'Chicago Consulting Co.'s', 'Acctg. IN', 'benefits fl', 'Campaigns', 'CareerShift', 'Documents', 'Energy', 'Hospitality', 'HR', 'jax', 'MKT Chicago', 'public policy', and 'sustain'. The main panel asks 'What type of Document are you creating?' and provides three radio button options: 'Resume', 'Cover Letter', and 'Other'. A 'Next' button is located at the bottom of the main panel.



CareerShift – My Campaigns

- Select to print your documents, or send an email communication.
- When you click SEND- it will be automatically recorded in your chosen self-named folder and placed on your calendar.

The screenshot shows the 'Begin a Campaign' interface in the CareerShift system. On the left is a sidebar with a file explorer showing various folders: Chicago Consulting Co.'s, Acctg. IN, benefits fl, Campaigns, CareerShift, Documents, Energy, Hospitality, HR, jax, MKT Chicago, public policy, and sustain. The main area is titled 'Begin a Campaign' and features three buttons at the top: 'Use FedEx Office' (with a star icon), 'Send Email' (with an envelope icon), and 'Print Myself' (with a person icon). Below these buttons, a section titled 'Email to selected contacts' with a warning icon explains that this option allows sending documents by email, merging variable fields like cover letters and contact information. It advises testing the campaign by sending an email to oneself before sending to contacts. A four-step numbered process is listed: 1. Name your campaign and select folder to save campaign, 2. Select contacts to send your information to, 3. Select document(s) to send to your contacts, and 4. Preview and then complete your campaign. A 'Next' button is located at the bottom of the main area.

Begin a Campaign

Use FedEx Office | Send Email | Print Myself

Email to selected contacts ⚠

This option allows you to send your documents by email. If you select a document which uses variable fields, such as a cover letter, contact information will be merged in each document for you. You can preview your campaign by sending an email to yourself as a test, before sending emails to your contacts. To select this method, click "Next" below.

- 1 Name your campaign and select folder to save campaign
- 2 Select contacts to send your information to
- 3 Select document(s) to send to your contacts
- 4 Preview and then complete your campaign

Next

CareerShift – My Calendars

The screenshot shows the 'My Calendar' interface in CareerShift. On the left is a sidebar with a folder tree containing: Chicago Consulting Co.'s, Acctg. IN, benefits fl, Campaigns, CareerShift, Documents, Energy, Hospitality, HR, jax, MKT Chicago (with sub-items CareerShift, Mike Nikolich, and Client Marketing Associate), public policy, and sustain. The main calendar area is titled 'My Calendar' and shows a monthly view for May 2012. The calendar grid has columns for days of the week (Sun to Sat) and rows for dates. Events are represented by blue boxes with labels like 'Email Campaign', 'Email', and 'Call Berkeley'. Some events have a 'more...' link below them. The top of the calendar area includes navigation arrows, a 'today' dropdown, the month/year 'May, 2012', and tabs for 'Day', 'Week', 'Month', and 'Timeline'.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30 Email Campaign	01 May Email	2	3 Email	4 Email Email Campaign more...	5
6	7 Email Campaign Email	8 Email Campaign	9 Email Campaign	10 Email Campaign Email more...	11 Email Campaign Email Campaign	12
13	14 Email	15 Email Email	16	17 Email Email more...	18 Email Email more...	19
20	21 Email Campaign Email Campaign more...	22	23 Call Berkeley	24 Email Campaign Email Campaign	25	26
27	28	29	30	31	01 Jun	2

- Create events and follow-up reminders.
- Your communications will automatically be recorded on your calendar.
- You will be sent an email reminder to do your follow up work.





Career Insider by Vault



Rankings and Reviews of Top Companies and Schools



Thousands of Employee Ratings & Reviews



Complete Access to Award-winning Career Guides



New Jobs & Internships Posted Daily

FORTUNE

**“The best place on the web to
prepare for a job search”**



Career Insider Rankings and Reviews

Companies

Internships

Schools

The screenshot shows the Vault website's 'RANKINGS & REVIEWS' section. The header includes the Vault logo, a search bar, and a user profile link 'myVault'. The main navigation bar features three dropdown menus: 'Companies', 'Internships', and 'Schools'. Red arrows point from the labels 'Companies', 'Internships', and 'Schools' to these respective dropdown menus. The 'Companies' dropdown lists various industry rankings like 'Best Law Firms', 'Best Banking Companies', etc., and includes links for 'All Company Rankings', 'Find a Company', and 'Submit a Company Review'. The 'Internships' dropdown lists 'Best Overall Internships', 'Best Consulting Internships', etc., and includes links for 'All Internship Rankings', 'Find an Internship', and 'Submit an Internship Review'. The 'Schools' dropdown lists 'Best Undergraduate Schools', 'Best Business Schools', 'Best Law Schools', and includes links for 'All School Rankings', 'Find a School', and 'Submit a School Review'. On the left, there is a 'TOP RANKED' section with a list of industries. On the right, there is a 'Newsletter' sign-up and a 'ch2m.jobs' advertisement with a 'JOIN US!' button.

Industry Rankings

The Best Accounting Firms

Rankings & Reviews



NEW! Vault Accounting 50

1. PwC (PricewaterhouseCoopers) LLP
2. Ernst & Young LLP (EY)
3. Deloitte LLP
4. KPMG LLP
5. Grant Thornton LLP

[View the Full Ranking](#)

NEW! Most Prestigious Accounting Firms



[Most Prestigious Accounting Firms](#)

NEW! Best Accounting Firms to Work For



[Benefits](#)

[Business Outlook](#)

[Client Interaction](#)

[Compensation](#)

[Culture](#)

[Firm Leadership](#)

[Formal Training](#)

[Green Initiatives](#)

[Hiring Process](#)

[Hours](#)

[Informal Training](#)

[Internal Mobility](#)

[Philanthropy](#)

[Promotion Policy](#)

[Relationships with Supervisors](#)

[Satisfaction](#)

[Travel Requirements](#)

[Work/Life Balance](#)

NEW! Best Accounting Firms for Diversity



[Overall Ranking](#)

[Diversity for Individuals with Disabilities](#)

[Diversity for Military Veterans](#)

[Diversity for Minorities](#)

[Diversity for Women](#)

[LGBT Diversity](#)

NEW! Best Accounting Firms in Each Practice Area



[Audit & Assurance Accounting](#)

[Forensic Accounting](#)

[Tax Accounting](#)



Company Rankings and Reviews

Employee
Reviews

Rankings

At a Glance

GOOGLE INC.

Overview [Vault's Verdict](#) [Employee Reviews \(1\)](#)

2014 Vault Rankings

#1 [Best Internet & Social Media Companies](#)



GOOGLE INC. at a Glance

👍 Uppers
Best-in-class perks and benefits
Positive working environment where employees feel valued
Company name works wonders on future résumés

👎 Downers
Large company with some bureaucracy and politics
Era of explosive growth may well be over
Company faces increasing threat from younger competitors

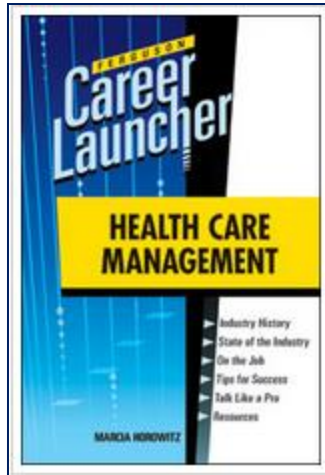
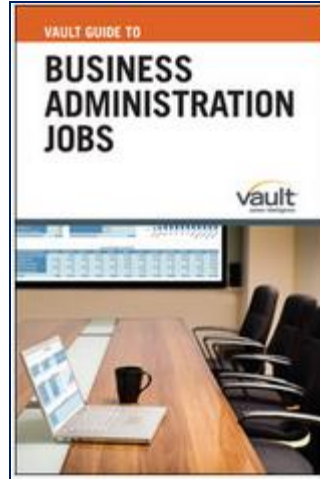
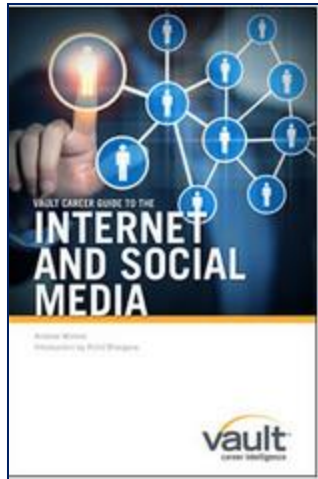
🗨 The Bottom Line
Google hires up to 4,000 employees per year, but receives around 1 million applications. There's a reason for those numbers: the firm is widely regarded as one of top two or three employers anywhere in the world.

About GOOGLE INC.

If you don't know what the term Google means, there's a leading Internet search engine you can use to find out. Taking its name from "googol" – the mathematical term for the value represented by a one followed by 100 zeros –



Career Insider Career Guides

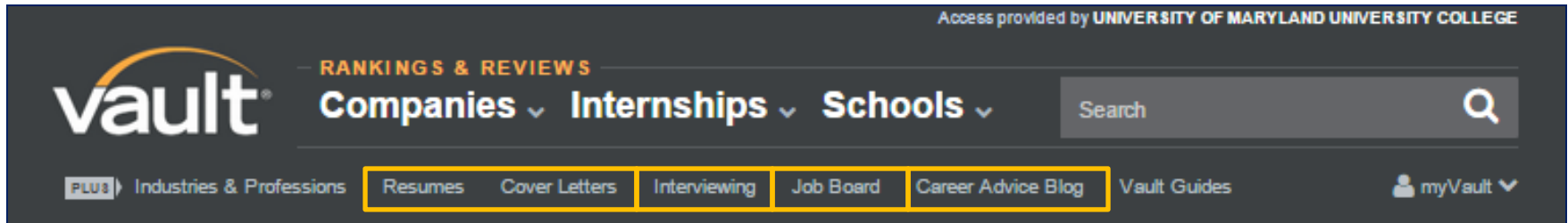


✓ Ability to download **CAREER GUIDES**, comprehensive books that detail career fields, what you need to be hired, current employers, and the future of careers in that field.

✓ Reviews of employers by employees.



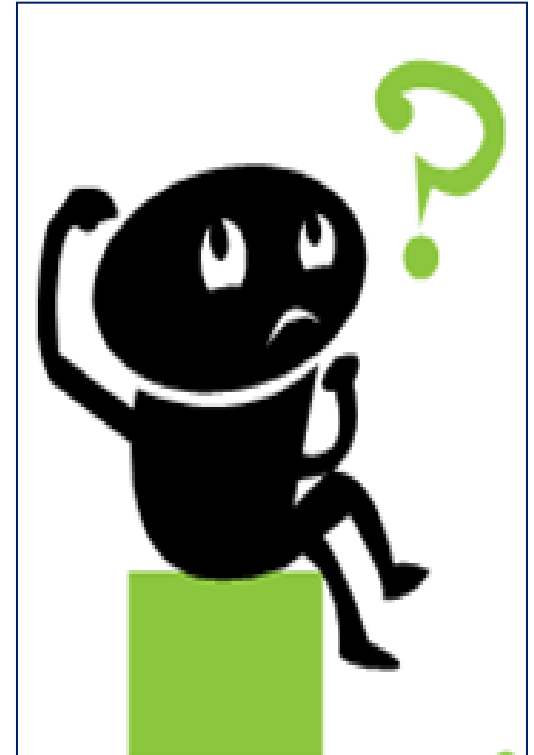
Additional Features



- Resumes and Cover Letters
 - Articles, videos, and samples
- Interviewing
 - Articles, videos, sample interview questions
- Job Boards
- Career Advice Blog

Questions

Please take advantage of the powerful tools UMUC Career Services provides to help you launch and advance your career.



Presented by

**Courtney Hine, Career Coordinator, courtney.hine@umuc.edu
Office of Career Services**



Get to Know Rose Financial Services

Date: Tuesday November 17, 2015

Time: 6:30 PM - 8:00 PM

Location: UMUC's Academic Center at Largo
Online attendance also available

Interested in a career at Rose Financial Services? Join us for an exclusive look at what it's like to work for this premier employer. Human Resources Manager Allyson Mueller will be on hand to offer her insights on the skills and qualities that Rose Financial Services looks for in UMUC candidates and to share actionable information on the positions they are actively recruiting for.

Log in to CareerQuest to register!

